

**ROBERTS PARK FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
June 8, 2021
MINUTES**

**CALL TO
ORDER**

The regular meeting of the Roberts Park Fire Protection District Board of Trustees was called to order at 6:03 p.m. by President Bernardoni at Station #1, 8611 S. Roberts Road, Justice, Illinois, for the purpose of conducting all regular business of the District, proper notice having been given and posted accordingly.

ROLL CALL

Present:

President Brian A. Bernardoni
Secretary Steve Stratakos
Treasurer (Vacancy)
Battalion Chief Chris Spoo
Commissioner Tim Dooley
Commissioner Ken Osborne
Commissioner Ron Weszelits
Administrative Advisor Don Fontana

Absent: Fire Chief Jeff Ketchen, Deputy Chief Jeff Dees

Others Present: Station #1 On-Duty Officers and FF/PM

**ACKNOWLEDGEMENT
OF GUESTS**

President Bernardoni welcomed and acknowledged the Village of Justice Chief of Police, Kraig McDermott and Deputy Chief Michael Kurschner in attendance. Bernardoni thanked the chiefs and their staff for their continued coordination of support with the members of the fire district.

OPEN FLOOR

President Bernardoni opened the floor for public comments.

Having no comments from the audience, President Bernardoni closed the floor for public comment at 6:05 p.m.

CORRESPONDENCE RECEIVED

The Board received correspondence from the Justice Park District thanking the Fire District for their assistance with their annual Easter parade. The Park District continued with their appreciation of the Fire District's cooperative relationship and extended their best for their continued safety on emergency responses.

BOARD APPROVAL

Minutes

A motion was made by Secretary Stratakos to accept the meeting minutes of May 11, 2021, Seconded by President Bernardoni. Roll Call Vote - Ayes: Secretary Stratakos, President Bernardoni; Nays: None Motion carried.

Accounts Payable/Treasurer's Reports

A motion was made by President Bernardoni to accept the Accounts Payable/Treasurer's reports for the month of May 2021. Accounts Payable: \$86,504.84; Payroll: 193,361.78. Seconded by Secretary Stratakos. Roll Call Vote – Ayes: Secretary Stratakos, President Bernardoni; Nays: None; Motion carried.

Budget Review

No report.

RE-AGENDIZE

REPORTS

Fire Chief (Presented by Battalion Chief Chris Spoo):

Fire Dispatching – The signed ordinance establishing a relationship with Southwest Central Dispatch has been delivered to their board for consideration.

Collective Bargaining Agreements – The negotiation process is still moving forward. After a second meeting with a mediator, a proposal was delivered to the union for a ratification vote.

New Reserve Engine – Delivery is pending a final inspection.

Records Disposal – The District has sorted and gathered outdated records for disposal in accordance with the Illinois Secretary of State, Local Records Commission. Once approved, we have approximately 70 cubic feet of paper records that will be destroyed.

FF/PM Hooten – While Nick Hooten recovers from a medical procedure, he has been working a modified light-duty schedule. Nick has taken on some painting projects as well as cleaning up our storage room. He has been doing a great job and his efforts have been noticed.

Village of Justice – Several times over the last month, our microwave link between both stations lost communication due to aging equipment. When this happens, Station #2 is without telephone or internet service. Internet service is crucial for completion of fire and EMS reports. The Village of Justice has allowed us to establish a temporary link to their internet service that we can use in times of service outage, which we are grateful for this courtesy.

Deputy Chief (Presented by Battalion Chief Chris Spoo):

Fire Prevention – A total of 14 inspection activities in the month of May 2021.

Software – The District continues its onboarding process with First Due.

Policy and Procedure Review and Update – Residential Knox Box Program: Published

Incident Counts – Last month: Incidents 462* with 370 being rescue/EMS incidents, and 14 Tollway responses. *To-Date, May, 2021 has been the busiest month in our District's history.

Commissioners:

The Commissioners, along with the testing center have completed the written test. The Commissioner posted an agenda to meet following this meeting to review the written test results and establish an initial eligibility list.

Attorney:

No report.

NEW BUSINESS

Tax Presentation

Tax consultant, Myer Blank, presented to the Board and on-duty members of the Fire District, an outline of how the fiscal situation has and will be impacted based on the last property tax assessment. The Fire District in cooperation with information from the Cook County Board and the Assessors Office, will continue to monitor the situation and prepare for outreach to other taxing districts.

UNFINISHED BUSINESS

None

GOOD OF THE ORDER

President Bernardoni thanked the Teamsters of Local 700 for their continued cooperation with the rank and file during the contract negotiating process.

President Bernardoni announced that the Cook County Board President, Toni Preckwinkle and Commissioner Donna Miller of the 6th Ward, will be visiting Station #1 and Station #2 on July 1st. The on-duty members will demonstrate a training exercise using recently purchased tools to quickly and safely extricate persons involved in motor vehicle accidents. The much-needed tools were not purchased with tax-payer funds, but with funds out of the Foreign Fire Insurance budget.

CLOSED SESSION

None.

ADJOURNMENT

A motion was made by Secretary Stratakos to adjourn at 6:29 p.m. Seconded by President Bernardoni. Ayes: Secretary Stratakos, President Bernardoni; Nays: None; Motion carried.

*Open Session Minutes prepared by: Lisa Berger, Office Manager
Approved: 8/21/2021*