

**ROBERTS PARK FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
May 14, 2024
MINUTES**

**CALL TO
ORDER**

The regular meeting of the Roberts Park Fire Protection District Board of Trustees was called to order at 6:00 p.m. by President Bernardoni at Station #1, 8611 S. Roberts Road, Justice, Illinois, for the purpose of conducting all regular business of the District, proper notice having been given and posted accordingly.

Secretary Stratakos led the reciting of the Pledge of Allegiance.

ROLL CALL

Present:

President Brian A. Bernardoni
Secretary Steve Stratakos
Treasurer (Vacancy)
Fire Chief Jeff Ketchen
Deputy Chief Chris Spoo
Commissioner Ron Weszelits
Commissioner Ken Osborne
Commissioner Tim Dooley
Administrative Advisor Don Fontana

Absent: None

Others Present: Recording Secretary Berger, On-Duty FF/PMs, Atty. Brian Miller

ACKNOWLEDGEMENT OF GUESTS

None.

OPEN FLOOR

President Bernardoni opened the floor for public comments. With no comments, President Bernardoni closed the floor for public comment at 6:01 p.m.

CORRESPONDENCE RECEIVED

None.

BOARD APPROVAL

Minutes

Motion to accept the Open Session Minutes of April 9, 2024, was made by Secretary Stratakos, seconded by President Bernardoni. Roll Call Vote - Ayes: Secretary Stratakos, President Bernardoni; Nays: None. Motion carried.

Accounts Payable/Treasurer's Reports

Motion to accept the Accounts Payable/Treasurer's reports for the month of April 2024 by Secretary Stratakos, seconded by President Bernardoni. Accounts Payable April 2024: \$131,581.38; Payroll, April 2024: \$203,330.70. Roll Call Vote – Ayes: Secretary Stratakos, President Bernardoni; Nays: None; Motion carried.

Budget Review

None.

REPORTS

Fire Chief Ketchen

Union Collective Bargaining Agreement – The District and members have ratified an agreement and the Union will provide a copy for signature at the June 11, 2024 meeting of the Board of Trustees.

Budget Preparation – With the execution of the CBA, work will resume on preparation of the FY 24-25 budget.

Building and Grounds – The District is currently seeking quotes for roof repairs, some tuckpointing work, and window replacement.

Former Roberts Road Cut-off – Contact was made with an aide from Commissioner Donna Miller's office regarding acquisition of the parcel of land that used to be the cut-off ramp from 87th Street to Roberts Road.

Fleet Status – Firefighter Bikulcius is scheduling all three engines for their annual service and inspection. This is a comprehensive procedure that prevents breakdowns and costly repairs.

Training – Last month our members conducted drills with Bedford Park to our north. Currently we are training with North Palos to our south. These combined agency drills are crucial to safe operations on the fireground.

Staff Status – Lieutenant Byrd is recovering from an elbow injury that required surgical intervention. She has been assigned to light duty and has been busy conducting fire inspections throughout the District. She is expected to return to full duty within the month.

Deputy Chief Spoo

Incident Counts April 2024 – 385 total incidents (67% EMS)

47 Invalid Assists

16 MVAs

Aid Given vs Received – 24/22

Tollway: 6 responses (4 w/in our Fire District)

Lyons Twp: 240 responses with 59 in the Trace, 33 in Sterling Estates, 8 in Ashbury Woods

Palos Twp: 113 responses

Forest Preserve: 1 response

Grants – OSFM - Denied. AFG - Awaiting decision.

Operations – Attended FDIC conference; crews attended life fire training at Bedford Park; Crews practiced deploying hose at Sunset Building #19; Crews tested the fire suppression system on the mile long bridge; Started utilizing FlowMSP for pre-incident planning; Still awaiting feedback from ISO; Worked with Chief Mobile Home Park and the Justice Willow Springs Water Commission to reach a solution for improving fire hydrant coverage.

Communications – Still awaiting final setup of new alerting equipment.

SWAT – No activity.

Commissioners: No report.

Attorney: No report.

NEW BUSINESS

Collective Bargaining Agreement

The District and the union members have come to an agreement and expect to have a final copy for signature at the June 11, 2024 meeting.

UNFINISHED

BUSINESS

None.

COMMITTEE OF THE WHOLE

None.

GOOD OF THE ORDER

None.

CLOSED SESSION

None.

ADJOURNMENT

Motion to adjourn the meeting at 6:16 p.m. was made by Secretary Stratakos, seconded by President Bernardoni. Upon voice vote, the motion carried.

Open Session Minutes prepared by Lisa Berger, Office Manager

Approved: June 11, 2024