

**ROBERTS PARK FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING  
MAY 13, 2025  
MINUTES**

**CALL TO  
ORDER**

The regular meeting of the Roberts Park Fire Protection District Board of Trustees was called to order at 6:00 p.m. by President Bernardoni at Station #1, 8611 S. Roberts Road, Justice, Illinois, for the purpose of conducting all regular business of the District, proper notice having been given and posted accordingly.

Secretary Stratakos led the reciting of the Pledge of Allegiance.

**ROLL CALL**

**Present:**

President Brian A. Bernardoni  
Secretary Steve Stratakos  
Treasurer Dan Borst  
Fire Chief Chris Spoo  
Commissioner Tim Dooley  
Commissioner Ron Weszelits  
Advisor Don Fontana

**Absent:** Commissioner Ken Osborne

**Others Present:** On-Duty and Off-Duty FF/PMs, OM Stacey Collaros, Attorney Vlado Vranjes

**ACKNOWLEDGEMENT OF GUESTS**

Chief Joseph Fijalkowski  
John Falduto of Sawyer Falduto Asset Management

**OPEN FLOOR**

President Bernardoni opened the floor for public comments at 6:02 p.m. With no comments, questions, or concerns, President Bernardoni closed the floor for public comment at 6:03 p.m. Motion to close the floor was made by Secretary Stratakos, seconded by Treasurer Borst. Roll Call Vote - Ayes: Secretary Stratakos, Treasurer Borst, President Bernardoni; Nays: None.  
Motion carried.

**CORRESPONDENCE RECEIVED**

Overview of information by Chief Spoo. Notice received regarding delinquent taxes from Cook County for a parcel of property that includes the cell phone tower. This property was sold in 2010.

**BOARD APPROVAL**

***Minutes***

Motion to accept the Open Session Minutes of April 8, 2025, was made by Treasurer Borst, seconded by Secretary Stratakos. Roll Call Vote - Ayes: Secretary Stratakos, Treasurer Borst, President Bernardoni; Nays: None.  
Motion carried.

Motion to table the Executive Session Minutes of September 10, 2024, was made by Secretary Stratakos, seconded by Treasurer Borst. Roll Call Vote - Ayes: Secretary Stratakos, Treasurer Borst, President Bernardoni; Nays: None.  
Motion carried.

Motion to table the Executive Session Minutes of March 11, 2025, was made by Secretary Stratakos, seconded by Treasurer Borst. Roll Call Vote - Ayes: Secretary Stratakos, Treasurer Borst, President Bernardoni; Nays: None.  
Motion carried.

### ***Accounts Payable/Treasurer's Reports***

Motion to accept the Accounts Payable and Treasurer's report as presented for the month of April 2025 was made by Treasurer Borst, seconded by Secretary Stratakos. Accounts Payable April 2025: \$121,087.58. Payroll April 2025: \$374,402.81. Roll Call Vote – Ayes: Secretary Stratakos, Treasurer Borst, President Bernardoni; Nays: None. Motion carried.

### ***Financial Report – April 30, 2025***

A recap of the Financial Report and Budget Review was presented by James Howard – Gov Accounting by video call.

Motion to accept the Financial Report as presented for the month of April 2025, was made by Secretary Stratakos, seconded by Treasurer Borst. Roll Call Vote – Ayes: Secretary Stratakos, Treasurer Borst, President Bernardoni; Nays: None. Motion carried.

### ***Budget Review***

Received as submitted.

## **REPORTS**

### ***Chief Spoo:***

The Board accepted Chief Spoo's report as presented and the Chief recapped the highlights.

Incident Counts for April 2025 – 362 total incidents

A fire on Thomas Charles Lane last week with no injuries.

Follow-up on tragic accident from a few months ago down the street. The children involved were severely injured but are both on the road to recovery. Formal recognition of those who were there is planned for the future.

Acknowledgement to Lt. Janchenko for the audit with the State Fire Marshall's Office. We were one of the only departments in the area to be compliant.

Acknowledgement to Firefighter Scanlon and the Firefighter's Association for organizing a food drive for an area food pantry that had to close its doors for the first time in over 20 years. Food and over \$800 were collected for Elsie's Pantry.

### ***Commissioners:***

The Commissioners have a Final Eligibility List effective today, May 13, 2025. The Commissioners expressed they had a good experience with the use of National Testing Network. Of the 22 applicants, there were 14 eligible and the final list includes 12 candidates.

Motion to approve the Final Eligibility List for Firefighter/Paramedics for hiring purposes was made by Secretary Stratakos, seconded by Treasurer Borst. Roll Call Vote – Ayes: Secretary Stratakos, Treasurer Borst, President Bernardoni; Nays: None.

Motion carried.

### ***Attorney:***

None.

## **NEW BUSINESS**

Item A – Presentation by John Falduto, Sawyer Falduto Asset Management. Discussion of investments and cash management.

### **Item B – Approval of Fund Balance Policy**

A motion to approve and adopt the Fund Balance Policy was made by Secretary Stratakos, seconded by Treasurer Borst. Roll Call Vote - Ayes: Secretary Stratakos, Treasurer Borst, President Bernardoni; Nays: None.

Motion carried.

### **Item C – Approval of Investment Policy**

A motion to approve and adopt the Investment Policy was made by Treasurer Borst, seconded by Secretary Stratakos. Roll Call Vote - Ayes: Secretary Stratakos, Treasurer Borst, President Bernardoni; Nays: None.

Motion carried.

**Item D – Approval of Capitalization (Capital Asset) Policy**

A motion to approve and adopt the Capitalization (Capital Asset) Policy was made by Secretary Stratakos, seconded by Treasurer Borst. Roll Call Vote - Ayes: Secretary Stratakos, Treasurer Borst, President Bernardoni; Nays: None.  
Motion carried.

**Item E – Legal Public Notice of FY25-26 budget hearing for June 10, 2025.**

A motion for the legal public notice of FY25-25 budget hearing scheduled for June 10, 2025, was made by Treasurer Borst, seconded by Secretary Stratakos. Roll Call Vote - Ayes: Secretary Stratakos, Treasurer Borst, President Bernardoni; Nays: None.  
Motion carried.

**Item F – A motion to approve the contract for Fire Chief Christopher Spoo was made by Secretary Stratakos, seconded by Treasurer Borst. Roll Call Vote - Ayes: Secretary Stratakos, Treasurer Borst, President Bernardoni; Nays: None.**  
Motion carried.

Swearing in Ceremony to be at the June meeting.

**Item G – RESOLUTION 25-R-02 Resolution to Adopt the Annual 1000 Hour Standard for IMRF Participation**

A motion to Adopt Resolution 25-R-02 was made by Treasurer Borst, seconded by Secretary Stratakos. Roll Call Vote – Ayes: Secretary Stratakos, Treasurer Borst, President Bernardoni; Nays: None.  
Motion carried.

**Item H – Possible action on conditional employment offer for a full-time firefighter. Chief Spoo asked for Board approval to extend an employment offer to the first candidate on the eligibility list and begin the hiring process. Once all pre-hire requirements are met to provide a start date. If all pre-hire requirements are not met, to then extend an offer to the next eligible candidate on the list, until such time as the position is filled.**

A motion to authorize Chief Spoo to begin the new-hire process was made by Secretary Stratakos, seconded by Treasurer Borst. Roll Call Vote - Ayes: Secretary Stratakos, Treasurer Borst, President Bernardoni; Nays: None.  
Motion carried.

**UNFINISHED  
BUSINESS**

None.

**COMMITTEE OF THE WHOLE**

None.

**GOOD OF THE ORDER**

President Bernardoni commented on the legislative session.

**ADJOURNMENT**

Motion to adjourn the meeting at 6:37 p.m. was made by Secretary Stratakos, seconded by Treasurer Borst. Roll Call Vote - Ayes: Secretary Stratakos, Treasurer Borst, President Bernardoni; Nays: None.  
Motion carried.

*Open Session Minutes prepared by Stacey Collaros, Office Manager*

*Approved: June 10, 2025*