

**ROBERTS PARK FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
DECEMBER 9, 2025
MINUTES**

**CALL TO
ORDER**

The regular meeting of the Roberts Park Fire Protection District Board of Trustees was called to order at 6:00 p.m. by President Bernardoni at Station #1, 8611 S. Roberts Road, Justice, Illinois, for the purpose of conducting all regular business of the District, proper notice having been given and posted accordingly.

Secretary Stratakos led the reciting of the Pledge of Allegiance.

ROLL CALL

Present:

President Brian A. Bernardoni
Secretary Steve Stratakos
Treasurer Dan Borst
Executive Advisor Jeff Dees
Commissioner Tim Dooley
Commissioner Ken Osborne
Commissioner Ron Weszelits

Others Present: On-Duty and Off-Duty FF/PMs, OM Stacey Collaros, Attorney Vlado Vranjes

Absent: Fire Chief Christopher Spoo (excused, proper notice given)

ACKNOWLEDGEMENT OF GUESTS

None.

PUBLIC COMMENTS

President Bernardoni opened the floor for public comments at 6:01 p.m.

With no comments, questions, or concerns, President Bernardoni closed the floor for public comment at 6:01 p.m.

Motion to close the floor was made by Secretary Stratakos, seconded by Treasurer Borst. Roll Call Vote – Ayes: Secretary Stratakos, Treasurer Borst, President Bernardoni; Nays: None.

Motion carried.

CORRESPONDENCE RECEIVED

None.

BOARD APPROVAL

Minutes

Motion to approve the Open Session Minutes of November 12, 2025, was made by Secretary Stratakos and seconded by Treasurer Borst. Roll Call Vote - Ayes: Secretary Stratakos, Treasurer Borst, President Bernardoni; Nays: None.

Motion carried.

Accounts Payable/Treasurer's Reports

Motion to accept the Accounts Payable and Treasurer's Report as presented for the month of November 2025 was made by Treasurer Borst, seconded by Secretary Stratakos. (Accounts Payable November 2025:

\$534,152.01; Payroll November 2025: \$274,307.64) Roll Call Vote – Ayes: Secretary Stratakos, Treasurer Borst, President Bernardoni; Nays: None.

Motion carried.

Financial Report – November 30, 2025

Review of Financial Report by video call by James Howard, Gov Accounting

An overview of the Financial Report was presented for the 7 months ending November 30th at 58% through the fiscal year. Mr. Howard commented that the ambulance and vehicle incidents collections are good at 66% and 65% respectively. The district did receive the Cook County Bridge loan and property taxes are due on December 15th, therefore we should expect disbursements soon. President Bernardoni asked about the Cook County property tax payment program and if that will result in later and incremental payments. Mr. Howard responded that he had not been given any indications yet regarding late and partial payments. President Bernardoni also asked about the Board of Review and adjustments to bills. Mr. Howard said there may be a dip in collections to the mid-nineties percentage.

Motion to approve the Financial Report for the month of November 2025, Budget & Investment reports as presented, was made by Treasurer Borst, seconded by Secretary Stratakos. Roll Call Vote – Ayes:

Secretary Stratakos, Treasurer Borst, President Bernardoni; Nays: None.

Motion carried

REPORTS

Fire Chief's Report:

Report was accepted as presented.

Commissioners:

Commissioner Osborne stated that they are going through the Lieutenant promotional testing. There are 5 candidates expected to test on Thursday. The Battalion Chief testing is still to be determined.

Attorney:

None.

President Bernardoni stated that he spoke with attorney Jaworski and there will be a full report at the January meeting.

POLICY REVIEW

Executive Advisor Dees stated that most of this month was spent on the NERIS update. Reporting was switched over on December 1st. He also spoke to Fire Recovery about a new interface to pull records for billing.

Executive Advisor Dees also stated that he created a policy folder in the Board of Trustees Dropbox and will update it each month.

NEW BUSINESS

A. Ratification of Health Insurance Renewal 2026

Secretary Stratakos thanked all involved for their efforts on the renewal to keep the cost increases down and preserve the members' benefits. President Bernardoni commented on the possible change to Trustees and Commissioners to 1099 status but the employee count is still above the <50 needed.

A motion to ratify the Health Insurance Renewal for 2026 was made by Treasurer Borst and seconded by Secretary Stratakos. Roll Call Vote - Ayes: Secretary Stratakos, Treasurer Borst, President Bernardoni; Nays: None.

Motion carried.

B. Approval of 2026 Board of Trustees Meeting Schedule

A motion to approve the 2026 Board of Trustees Meeting Schedule was made by Secretary Stratakos and seconded by Treasurer Borst. Roll Call Vote - Ayes: Secretary Stratakos, Treasurer Borst, President Bernardoni; Nays: None.

Motion carried.

UNFINISHED BUSINESS

None.

COMMITTEE OF THE WHOLE

None.

PUBLIC COMMENTS

President Bernardoni opened the floor for public comments at 6:23 p.m. With no comments, questions, or concerns, President Bernardoni closed the floor for public comment at 6:23 p.m.

Motion to close the floor for public comments was made by Secretary Stratakos and seconded by Treasurer Borst.

Roll Call Vote - Ayes: Secretary Stratakos, Treasurer Borst, President Bernardoni; Nays: None.

Motion carried

GOOD OF THE ORDER

President Bernardoni thanked all the members, officers and staff for a very productive transitional year. He wished everyone a Merry Christmas and a Happy New Year. Comments were expressed about the success of the Santa Run and making sure that the district is getting positive feedback and publicity.

CLOSED SESSION

None.

ADJOURNMENT

Motion to adjourn the meeting at 6:24 p.m. was made by Secretary Stratakos and seconded by Treasurer Borst.

Roll Call Vote - Ayes: Secretary Stratakos, Treasurer Borst, President Bernardoni; Nays: None.

Motion carried.

Open Session Minutes prepared by Stacey Collaros, Office Manager

Approved: January 13, 2026