

**ROBERTS PARK FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
SEPTEMBER 11, 2007**

Call to Order

President Joseph Kelly called the meeting of the Roberts Park Fire Protection District Board of Trustees to order at 6:00 p.m. at the Firehouse. Group assembled recited the Pledge of Allegiance.

The group assembled observed a minute of silence in memoriam of the victims of the terrorist attacks of September 11, 2001.

Roll Call

Trustee.....Joseph Kelly
Trustee.....Patrick Lorenz
Trustee.....Steve Stratakos
Chief.....William Doherty
Deputy Chief.....Frederick Vollinger
Commissioner.....Jerry Dietz
Administrative Assistant.....Don Fontana
Attorney.....Rick Ryan
Recording Secretary.....Kelly Kulzer

Commissioners Kaech and Osborne were unable to attend.

Open to the Floor

No one spoke during this portion of the meeting.

Public Hearing

President Kelly opened the meeting for public hearing on Resolution No. 07-R-03, a resolution to annex property into the Roberts Park Fire Protection District. No one spoke during this portion of the meeting. President Kelly closed the public hearing on Resolution No. 07-R-03.

Resolution No. 07-R-03

President Kelly entertained a motion to approve Resolution No. 07-R-03. So moved by Trustee Stratakos. Trustee Lorenz second. Trustees Kelly, Lorenz, Stratakos aye. So approved.

Oak Lawn Dispatch Intergovernmental Agreement

The terms of the Oak Lawn Dispatch Intergovernmental Agreement are still in the process of being finalized; the Agreement will be postponed until the next Trustees Meeting.

Board Approval

Minutes – Regular Meeting

President Kelly entertained a motion to accept the minutes of the meeting of August 14, 2007 as presented. So moved by Trustee Stratakos. Trustee Lorenz second. No additions or corrections. Trustees Kelly, Lorenz, Stratakos aye. So approved.

*Accounts Payable &
Treasurer's Report*

Trustee Lorenz moved to accept the purchase journal and accounts payable ending September 11th in the amount of \$71,539.65. Trustee Stratakos second. No additions or corrections. Trustees Kelly, Lorenz, Stratakos aye. So approved. Trustee Lorenz moved to approve the Treasurer's Report and post it on the bulletin board for public view. Trustee Stratakos second. Trustees Kelly, Lorenz, Stratakos aye. So approved.

Budget Review

With four months of the year gone, revenues are at 32.5%, expenditures at 34%.

Reports of Officials

Chief

The tuckpointing of Station 1 has been completed. We are in the process of improving the parking lot near the station entrance by planting grass seed; the trucks will still be able to drive on it.

The rules and regulations have been returned to attorney Karl Ottosen for final review.

Chief Doherty, D/C Vollinger, and B/C Ketchen went to Lynn, MO to conduct a pre-delivery inspection on the new ambulance.

Village of Justice Trustee Michael Murray, Chair of Public Safety, requested budget and response information for the last year of the contract.

The hard drive of the server is beginning to fail, and our back-up system is already damaged, so we have been advised to replace the server. F/P Dees has been working with IT consultant Troy Carrigan, who will be installing the new one. F/P Dees has obtained the following quotes for new server packages:

Dell: \$5,296.50

CDW-G: \$5,276.53

Dell's price includes more accessories, in addition to on-site support. We will also need virus protection, and there will be a charge for labor to install. The consultant estimates about 1 day's labor at \$80/hour, so the total cost is approximately \$6,416.00.

President Kelly entertained a motion to purchase a new server from Dell at the quoted price, and approve the necessary labor and antivirus software expenses per F/P Dees's recommendation. So moved by Trustee Lorenz. Trustee Stratakos second. Trustees Kelly, Lorenz, Stratakos aye. So approved.

Deputy Chief

The District applied for a FEMA grant for \$175,000K for communications equipment, but did not receive it. However, Representative Mary Flowers's secretary contacted Chief Doherty regarding that grant, and informed him that the state representative was going to try to help. Consequently, HB3866, Sec. 40 awards a grant of \$175,000 to Roberts Park to upgrade mobile data equipment and

communications technology; the Chief will keep the Board updated as to whether or not it will actually be disbursed.

D/C Vollinger, F/P Dees, and Kelly Kulzer will be attending a Firehouse Software conference October 1-4. Among the goals of the conference is to coordinate our EMS reporting with both our billing company, Metro (also attending the conference), and South Cook County EMS, to do both electronically.

As it does annually, the department is currently in the process of trying to obtain physical phone numbers (as opposed to automated systems/phone loops) for important contacts at area schools in case of emergencies.

Wilkins School is currently under extensive construction. It held a fire drill the prior week that the department attended; we met with the principal to devise a plan that would accommodate the new layout and will be issuing an updated SOG for that school shortly.

We acquired two structures in Justice that will be used for training: one located on the 8000 block of 85th Court, the other on the 7500 block of Cronin. The property owners have been sent a Hold Harmless Agreement and neighbors have been notified that there will be no live burns.

The department received a water purification unit from MABAS for the decon vehicle, which will purify the water used for a decontamination and provide for its safe disposal.

Retired Assistant Chief Ed Murphy was presented last week at the firehouse with a retirement badge for his years of service by his family.

Commissioners

On August 28th Commissioners Dietz and Kaech and D/C Vollinger attended the orientation at College of DuPage for the new hire test. The test itself is scheduled for September 17th. They received a list of approximately 42 potential testing candidates.

The Commissioners are gathering information from Resource Management Association, an alternative company to one used in the past, regarding future department testing.

The Commissioners will be holding a meeting on September 18th to discuss the revision of their rules and regulations.

The Commissioners received an invitation to a Commissioners' training session in Bloomington, IL, November 2nd-4th.

Attorney

The Oak Lawn Intergovernmental Dispatch Agreement is still pending.

The property annexation should be filed with the court within the next week.

Unfinished Business

None.

New Business

None.

Adjournment

President Kelly entertained a motion to adjourn the regular meeting of the Board of Trustees. So moved by Lorenz. Trustee Stratakos second. Trustees Kelly, Lorenz, Stratakos aye. So approved. Meeting adjourned at 6:35 p.m.