

**ROBERTS PARK FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING  
NOVEMBER 13, 2007**

**Call to Order**

Trustee Steve Stratakos called the meeting of the Roberts Park Fire Protection District Board of Trustees to order at 6:00 p.m. at the Firehouse. Group assembled recited the Pledge of Allegiance.

**Roll Call**

Trustee.....Patrick Lorenz  
Trustee.....Steve Stratakos  
Chief.....William Doherty  
Deputy Chief.....Frederick Vollinger  
Commissioner.....Jerry Dietz  
Commissioner.....Joseph Kaech  
Commissioner.....Kenneth Osborne  
Administrative Assistant.....Don Fontana  
Attorney.....Rick Ryan  
Accountant.....Terry Coleman  
Recording Secretary.....Kelly Kulzer

Trustee Kelly was unable to attend.

**Intergovernmental Agreement, Cook County Emergency Telephone System Board**

Chief Doherty remarked that per the agreement, the District may receive \$2,000.00. The terms of said receipt are forthcoming.

Trustee Lorenz moved to approve the intergovernmental agreement between the Roberts Park Fire Protection District and the Cook County Emergency Telephone System Board. Trustee Stratakos second. Trustees Lorenz, Stratakos aye. So approved.

**Open to the Floor**

No one spoke during this portion of the meeting.

**Board Approval**

*Minutes – Regular Meeting*

A correction was noted to the minutes of the meeting of October 9, 2007: Terry Coleman’s title should be “Accountant.” Trustee Lorenz moved to approve the minutes of the meeting of October 9, 2007 with the noted amendment. Trustee Stratakos second. Trustees Lorenz, Stratakos aye. So approved.

*Accounts Payable & Treasurer’s Report*

Trustee Lorenz entertained a motion to accept the purchase journal and accounts payable ending October 9<sup>th</sup> in the amount of \$213,721.70. So moved by Trustee Stratakos. No additions or corrections. Trustees Lorenz, Stratakos aye. So approved. Trustee Lorenz moved to approve the Treasurer’s Report and post it on the bulletin board for public view. Trustee Stratakos second. Trustees Lorenz, Stratakos aye. So approved.

*Budget Review*

With six months of the year gone, revenues are slightly less than 50%, expenditures at slightly more than 50%. The District is currently in a deficit at the halfway point.

**Reports of Officials**

*Chief*

Chief Doherty reported that the property tax bills have been sent out by the County.

The Chief will be meeting with the Mayor on November 15<sup>th</sup> regarding the Justice contract, and will keep the Board apprised.

The Chief and D/C attended ICS 300 & 400, incident command classes, the attendance of which makes the District eligible for grant money.

The District is working on obtaining a quote for workers' compensation insurance from McClure & Associates as an alternative to its current carrier, Illinois Public Risk Fund.

The setup of the VEMA accounts for the District employees is nearing completion.

The District will put out the tax levy in December.

The District received a thank you card for EMS services provided on 10/1/07 from Tom Kernan at 9007 S. Roberts Rd., along with a \$20 donation.

Lt. Joseph Duffy will be retiring January 3, 2008. As the Lieutenants list expires 12/27/07, Chief Doherty asked the Board of Commissioners to promote the next candidate off of the current list to fill the resultant slot at the December Trustees Meeting. Trustee Stratakos moved to have the Board of Commissioners promote the next candidate, Jeffrey Dees, off of the current Lieutenants list, with the promotion effective December 11, 2007. Trustee Lorenz second. Trustees Lorenz, Stratakos aye. So approved.

*Deputy Chief*

During recent drills, the District discovered it will have to replace hydraulic hoses on the squad and order rollover braces. We will not receive a bill until January, by which time we ought to have received more revenue.

The District has recently responded to series of carbon monoxide calls at the Sunset Lake apartment complex. Residents have been using their stoves for heat, which are resulting in CO alarms going off. D/C Vollinger has written a letter to the management company explaining CO readings from the department, and the District has updated its CO policy.

The new server has been installed and, barring minor glitches, is up and running.

The first shipment of turnout gear arrived today, between 16 and 20 pieces.

The NIAFPD Conference will be held at the end of January. Please fill out the paperwork and return to the secretary if you plan to attend.

*Commissioners*

The Commissioners began the oral interview process for the new hire last Thursday, and should finish by next week. They should have a final eligibility list posted by the end of the month. The list of applicants has been narrowed to 20.

The date of the Lieutenants test should be confirmed by the next Trustees Meeting.

*Attorney*

The Attorney commented that the District should review its CO policy and its assignment of liability to the District.

**Unfinished Business**

None.

**New Business**

None.

**Adjournment**

Trustee Stratakos moved to adjourn the regular meeting of the Board of Trustees. Trustee Lorenz second. Trustees Lorenz, Stratakos aye. So approved. Meeting adjourned at 6:18 p.m.