

**ROBERTS PARK FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
September 13, 2022
MINUTES**

**CALL TO
ORDER**

The regular meeting of the Roberts Park Fire Protection District Board of Trustees was called to order at 6:01 p.m. by President Bernardoni at Station #1, 8611 S. Roberts Road, Justice, Illinois, for the purpose of conducting all regular business of the District, proper notice having been given and posted accordingly.

Secretary Stratakos led the reciting of the Pledge of Allegiance.

ROLL CALL

Present:

President Brian A. Bernardoni
Secretary Steve Stratakos
Treasurer (Vacancy)
Fire Chief Jeff Ketchen
Deputy Chief Chris Spoo
Commissioner Ken Osborne
Commissioner Ron Weszelits
Administrative Advisor Don Fontana

Absent: Commissioner Tim Dooley

Others Present: Recording Secretary Berger, On-Duty FF/PMs

**ACKNOWLEDGEMENT
OF GUESTS**

None.

OPEN FLOOR

President Bernardoni opened the floor for public comments.

Having no comments from the audience, President Bernardoni closed the floor for public comment at 6:02 p.m.

PUBLIC HEARING FY 2022-2023 BUDGET

President Bernardoni opened the floor for the Public Hearing on the Roberts Park FY 2022-2023 Budget.

Having no comments from the audience, President Bernardoni closed the floor for the public hearing.

ORDINANCE 22-O-01

A motion was made by Secretary Stratakos to accept Ordinance 22-O-01 for the Budget and Appropriations of the Roberts Park Fire Protection District, Cook County, IL for the Fiscal Year Beginning May 1, 2022 and Ending April 30, 2023. Seconded by President Bernardoni. Roll Call Vote - Ayes: Secretary Stratakos, President Bernardoni; Nays: None. Motion carried.

CORRESPONDENCE RECEIVED

None received.

BOARD APPROVAL

Minutes

A motion was made by Secretary Stratakos to accept the Open Session minutes of August 9, 2022. Seconded by President Bernardoni. Roll Call Vote - Ayes: Secretary Stratakos, President Bernardoni; Nays: None. Motion carried.

Accounts Payable/Treasurer's Reports

A motion was made by President Bernardoni to accept the Accounts Payable/Treasurer's reports for the month of August 2022. Accounts Payable August 2022: \$63,435.60. Payroll for the month of August 2022: \$199,645.99. Seconded by Secretary Stratakos. Roll Call Vote – Ayes: Secretary Stratakos, President Bernardoni; Nays: None; Motion carried.

Budget Review

None.

REPORTS

Fire Chief Ketchen:

Tower 305 – Tower 305 is back in service after some lengthy repairs.

Training - Roberts Park personnel logged 439 hours of training for the month of August. A special thank you to North Palos School District 117 for allowing the District to use a house they acquired for training. On-Duty crews were able to conduct various fireground drills at the site before demolition

Community Outreach – Members of the Roberts Park staff were on hand to engage the public at the Hickory Hills Street Fair. The District will be hosting an open house on October 2nd in conjunction with Fire Prevention Week.

Deputy Chief Spoo:

Incident Counts – 333 total incidents (72% EMS); Tollway 20 responses (10 w/in our Fire District)

Software – The District entered into an agreement with MetroPCR after severing ties with First-Due.

Grants – Firehouse Subs – Denied.

Operations – Information is being gathered for a “Spiller Pays” claim for a rollover accident involving a tanker truck on 7/10/22.

Dispatch – DC Spoo met with the SWCD workgroup to continue the selection process for the new alerting system.

SWAT – DC Spoo assisted Willow Springs as standby at Willow Fest.

Commissioners: The Board of Fire Commissioners have completed the promotional process and the list has been posted. The District will promote Christopher Knights to the rank of Battalion Chief, and Eric Baron to the rank of Lieutenant at the October 11, 2022 Board of Trustee meeting.

Attorney: No report.

NEW BUSINESS

None.

UNFINISHED BUSINESS

None.

COMMITTEE OF THE WHOLE

None.

**GOOD OF THE
ORDER**

President Bernardoni commended the rank and file for their presence at the Justice Car show.

CLOSED SESSION

None.

ADJOURNMENT

A motion was made by Secretary Stratakos to adjourn at 6:20 p.m. Seconded by President Bernardoni. Ayes: Secretary Stratakos, President Bernardoni; Nays: None; Motion carried.

Open Session Minutes prepared by: Lisa Berger, Office Manager

Approved: 10/11/2022