

**ROBERTS PARK FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
November 10, 2020
MINUTES**

CALL TO ORDER

The regular meeting of the Roberts Park Fire Protection District Board of Trustees was called to order at 6:00 p.m. by Trustee Lorenz at Station #1, 8611 S. Roberts Road, Justice, Illinois, for the purpose of conducting all regular business of the District, proper notice having been given and posted accordingly.

ROLL CALL

Present:

Trustee Patrick Lorenz, President
Trustee Steve Stratakos, Secretary
Trustee Brian A. Bernardoni, Treasurer
Fire Chief Jeff Ketchen
Deputy Chief Jeff Dees
Commissioner Tim Dooley
Commissioner Ron Weszelits
Commissioner Ken Osborne
Administrative Assistant Don Fontana

Others Present: Station #1 On-Duty Officers and FF/PMs

Absent: Attorney Ryan

OPEN FLOOR

Trustee Lorenz opened the floor for public comments. Having no further comments from the audience, Trustee Lorenz closed the floor for public comment at 6:01 p.m.

BOARD APPROVAL

Minutes

A motion was made by Trustee Bernardoni to accept the minutes of October 13, 2020. Seconded by Trustee Lorenz. Roll Call Vote - Ayes: Trustees Bernardoni, Stratakos, and Lorenz. Nays: None Motion carried.

Accounts Payable/Treasurer's Reports

A motion was made by Trustee Bernardoni to accept the Accounts Payable for the month of November 2020 in the amount of \$89,985.56. Seconded by Trustee Lorenz. Roll Call Vote – Ayes: Trustees Bernardoni, Stratakos, and Lorenz; Nays: None; Motion carried.

Treasurer's Report

A motion was made by Trustee Bernardoni to accept the Treasurer's reports for the months of September and October 2020. Seconded by Trustee Lorenz. Roll Call Vote – Ayes: Trustees Bernardoni, Stratakos, and Lorenz; Nays: None; Motion carried.

Budget Review

Chief Ketchen updated the Board on the current budget with no outstanding issues.

REPORTS

Chief Ketchen:

BC/BS Renewal – The renewal rate for 2021 came in with a favorable rate increase of 3.38%.

FEMA AFG Grants – Both AFG grant requests were both denied.

New Reserve Engine – Fire Chief Ketchen and FF/PM Bikulcius traveled to Alabama to inspect the new engine and compile a list of items for refurbishment. The repair is projected to be completed before the year’s end.

Tax Levy Filing – The Tax Levy Ordinance will be on the December agenda for Board approval. The Levy will be filed electronically due to a state-wide Stay Home Order issued by Chicago Mayor Lori Lightfoot.

Deputy Chief Dees:

Fire Prevention – Thirty-One inspection activities in the month of October.

Software – No update.

Policy and Procedure Review and Update – Two Covid/Pandemic related policies were published.

Incident Counts – Last month: Incidents 323 with 245 being rescue/EMS incidents. COVID suspected: 227; Confirmed: 54 (since 3/1/2020)

Commissioners:

The Commissioners met on October 13, 2020 for their quarterly meeting to discuss the upcoming promotional exam process.

Attorney:

No report.

NEW BUSINESS

A motion was made by Trustee Stratakos to approve the offer from Yale Fire Department, Yale, OK, to purchase our surplus Engine 303 for \$5,000.00. Seconded by Trustee Bernardoni. Roll Call Vote – Ayes: Trustees Bernardoni, Stratakos, and Lorenz; Nays: None; Motion carried.

UNFINISHED BUSINESS

None.

GOOD OF THE ORDER

None.

CLOSED SESSION

None.

ADJOURNMENT

A motion was made by Trustee Stratakos to adjourn at 6:25 p.m. Seconded by Trustee Bernardoni. Ayes: Trustees Bernardoni, Stratakos, and Lorenz; Nays: None; Motion carried.

Open Session Minutes prepared by: Lisa Berger

Approved: December 8, 2020