

**ROBERTS PARK FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING  
May 10, 2022  
MINUTES**

**CALL TO  
ORDER**

The regular meeting of the Roberts Park Fire Protection District Board of Trustees was called to order at 6:00 p.m. by President Bernardoni at Station #1, 8611 S. Roberts Road, Justice, Illinois, for the purpose of conducting all regular business of the District, proper notice having been given and posted accordingly.

Secretary Stratakos led the reciting of the Pledge of Allegiance.

**ROLL CALL**

**Present:**

President Brian A. Bernardoni  
Secretary Steve Stratakos  
Treasurer (Vacancy)  
Fire Chief Jeff Ketchen  
Commissioner Ken Osborne  
Commissioner Tim Dooley  
Commissioner Ron Weszelits  
Administrative Advisor Don Fontana

**Absent:** None

**Others Present:** Recording Secretary Berger, Attorney Nelson-Jaworski, On-Duty FF/PMs

**ACKNOWLEDGEMENT  
OF GUESTS**

None.

**OPEN FLOOR**

President Bernardoni opened the floor for public comments.

Having no comments from the audience, President Bernardoni closed the floor for public comment at 6:02 p.m.

**CORRESPONDENCE RECEIVED**

Southwest Central Dispatch sent an invite to their Open House on Tuesday, May 24<sup>th</sup>.

**SERVICE AWARDS**

Fire Chief Ketchen and Commissioner Dooley presented the Years of Service Awards to the members of the District.

**BOARD APPROVAL**

*Minutes*

A motion was made by Secretary Stratakos to accept the Open Session minutes of April 12, 2022.

Seconded by President Bernardoni. Roll Call Vote - Ayes: Secretary Stratakos, President Bernardoni; Nays: None. Motion carried.

*Accounts Payable/Treasurer's Reports*

A motion was made by President Bernardoni to accept the Accounts Payable/Treasurer's reports for the month of April 2022. Accounts Payable April 2022: \$139,004.12. Payroll April 2022: \$194,869.22.

Seconded by Secretary Stratakos. Roll Call Vote – Ayes: Secretary Stratakos, President Bernardoni; Nays: None; Motion carried.

*Budget Review*

Overtime of \$473,202.57 was reported for FY 2021-2022. Staffing issues and illness are the contributing factors for the overtime costs.

## REPORTS

### ***Fire Chief Ketchen:***

***Areas of Responsibility*** – Chief Ketchen has been working on a realignment of responsibilities with the departure of Deputy Chief Dees.

***Ambulance 308*** - The new ambulance has been inspected and is now in service.

***Temporary Arrangements for Station #1 Ambulance*** – During the weekend of May 13, the intersection of 87<sup>th</sup> and Roberts Road will be closed completely to accommodate bridge demolition. To provide timely service to areas south of the tollway, we will temporarily house A308 and our manpower at North Palos Station #2.

***Union CBA*** – Arbitration.

***Tollway Service Agreement*** – The Toll Authority has updated its fee structure for emergency service providers. We can now collect \$500 for a response to I-294. As this is a pre-arranged and negotiated rate, no board action is necessary, rather this is a courtesy to update the Board on a change to our billing procedures.

***Fire and EMS Reporting*** - All fire and EMS reporting is current and in compliance with established requirements. Twelve motor vehicle crash reports have been submitted for billing.

***Fire Inspections*** – Lt. Byrd is acclimating well to her leadership role in our Inspection Bureau. She has done several inspections and a few sprinkler system finals.

***Deputy Chief:*** No Report

***Commissioners:*** The Board of Fire Commissioners will hold a special meeting to discuss the upcoming promotional process.

***Attorney:*** No report.

## NEW BUSINESS

None.

## UNFINISHED BUSINESS

None.

## COMMITTEE OF THE WHOLE

None.

## GOOD OF THE ORDER

None.

## CLOSED SESSION

None.

## ADJOURNMENT

A motion was made by Secretary Stratakos to adjourn at 6:19 p.m. Seconded by President Bernardoni. Ayes: Secretary Stratakos, President Bernardoni; Nays: None; Motion carried.

*Open Session Minutes prepared by: Lisa Berger, Office Manager*

*Approved: June 14, 2022*