

**ROBERTS PARK FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
June 14, 2022
MINUTES**

**CALL TO
ORDER**

The regular meeting of the Roberts Park Fire Protection District Board of Trustees was called to order at 6:00 p.m. by President Bernardoni at Station #1, 8611 S. Roberts Road, Justice, Illinois, for the purpose of conducting all regular business of the District, proper notice having been given and posted accordingly.

Secretary Stratakos led the reciting of the Pledge of Allegiance.

ROLL CALL

Present:

President Brian A. Bernardoni
Secretary Steve Stratakos
Treasurer (Vacancy)
Fire Chief Jeff Ketchen
Commissioner Ken Osborne
Commissioner Tim Dooley
Commissioner Ron Weszelits
Administrative Advisor Don Fontana

Absent: None

Others Present: Recording Secretary Berger, Attorney Nelson-Jaworski, On-Duty FF/PMs

**ACKNOWLEDGEMENT
OF GUESTS**

None.

OPEN FLOOR

President Bernardoni opened the floor for public comments.

Having no comments from the audience, President Bernardoni closed the floor for public comment at 6:02 p.m.

CORRESPONDENCE RECEIVED

None received.

SWEARING IN CEREMONY

A motion was made by Secretary Stratakos to approve the appointment and employment contract for Christopher Spoo as Deputy Chief. Seconded by President Bernardoni. Roll Call Vote - Ayes: Secretary Stratakos, President Bernardoni; Nays: None. Motion carried.

Secretary Stratakos issued the Oath of Office to Christopher Spoo for the position of Deputy Chief. Mark Spoo, DC Spoo's father, performed the pinning of his badge. In attendance for the swearing in ceremony were on duty District members, family and friends of DC Spoo.

A motion was made at 6:04 by President Bernardoni to recess for cake and coffee. Seconded by Secretary Stratakos. Roll Call Vote Ayes: Secretary Stratakos, President Bernardoni; Nays: None. Motion carried.

The Open Meeting resumed at 6:05 with both Trustees present.

BOARD APPROVAL

Minutes

A motion was made by Secretary Stratakos to accept the Open Session minutes of May 10, 2022. Seconded by President Bernardoni. Roll Call Vote - Ayes: Secretary Stratakos, President Bernardoni; Nays: None. Motion carried.

Accounts Payable/Treasurer's Reports

A motion was made by President Bernardoni to accept the Accounts Payable/Treasurer's reports for the month of May 2022. Accounts Payable May 2022: \$116,699.28. Payroll May 2022: \$194,869.22. Seconded by Secretary Stratakos. Roll Call Vote – Ayes: Secretary Stratakos, President Bernardoni; Nays: None; Motion carried.

Budget Review

The FY 2022-2023 budget has not yet been approved. Overtime: Data not available at this time.

REPORTS

Fire Chief Ketchen: The Board of Trustees accepted the report as presented.

Deputy Chief: The Board of Trustees accepted the report as presented.

Commissioners: The Board of Fire Commissioners will hold a special meeting to review the promotional packets.

Attorney: No report.

NEW BUSINESS

Audit Engagement Letter – Lauterbach and Amen

A motion was made by Secretary Stratakos to accept the engagement letter from Lauterbach and Amen to perform the annual financial audit for FY 2021-2022. Seconded by President Bernardoni. Roll Call Vote - Ayes: Secretary Stratakos, President Bernardoni; Nays: None. Motion carried.

UNFINISHED

BUSINESS

None.

COMMITTEE OF THE WHOLE

None.

GOOD OF THE

ORDER

None.

CLOSED SESSION

None.

ADJOURNMENT

A motion was made by Secretary Stratakos to adjourn at 6:06 p.m. Seconded by President Bernardoni. Ayes: Secretary Stratakos, President Bernardoni; Nays: None; Motion carried.

Open Session Minutes prepared by: Lisa Berger, Office Manager

Approved: July 12, 2022