

**ROBERTS PARK FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
July 14, 2020
MINUTES**

CALL TO ORDER The regular meeting of the Roberts Park Fire Protection District Board of Trustees was called to order at 6:00 p.m. by Trustee Lorenz at Station #1, 8611 S. Roberts Road, Justice, Illinois, for the purpose of conducting all regular business of the District, proper notice having been given and posted accordingly.

ROLL CALL **Present:**
Trustee Patrick Lorenz, President
Trustee Steve Stratakos, Secretary
Trustee Brian A. Bernardoni, Treasurer
Fire Chief Jeff Ketchen
Deputy Chief Jeff Dees
Commissioner Osborne
Commissioner Ron Weszelits
Attorney Rick Ryan
Administrative Assistant Don Fontana
Recording Secretary Lisa Berger
Attorney Joseph Miller
Others Present: Station #1 On-Duty Officers and FF/PMs
Absent: Commissioner Tim Dooley

OPEN FLOOR Trustee Lorenz opened the floor for public comments. Having no further comments from the audience, Trustee Lorenz closed the floor for public comment at 6:01 p.m.

PUBLIC HEARING Trustee Lorenz opened the public hearing regarding for the FY 2020-21 Budget at 6:01 p.m. *Proper Legal Notice of Public Hearing on the May 1, 2020 to April 30, 2021 was published in the Daily Southtown Newspaper on June 4, 2020.*

After no comments from the public, Trustee Lorenz closed the public hearing at 6:02 p.m.

ORD. 2020-O-01 Attorney Joseph Miller with Ottosen, DiNolfo, Hasenbalg & Castaldo, Ltd. presented the Board with Ordinance No. 2020-O-01.

A motion was made by Trustee Lorenz to accept Ordinance No. 2020-O-01, an Ordinance Providing for the Budget and Appropriations of the Roberts Park Fire Protection District, Cook County, Illinois, for the Fiscal Year Beginning May 1, 2020, and Ending April 30, 2021. Seconded by Trustee Stratakos. Roll Call Vote - Ayes: Trustees Bernardoni, Stratakos, and Lorenz. Nays: None Motion carried.

BOARD APPROVAL

- Minutes** A motion was made by Trustee Bernardoni to accept the minutes of June 9, 2020. Seconded by Trustee Lorenz. Roll Call Vote - Ayes: Trustees Bernardoni, Stratakos, and Lorenz. Nays: None Motion carried.
- Accounts Payable** A motion was made by Trustee Bernardoni to accept the purchase journal for June 2020 May 2020 in the amount of \$238,135.67. Seconded by Trustee Lorenz. Roll Call Vote – Ayes: Trustees Bernardoni, Stratakos, and Lorenz; Nays: None; Motion carried.
- Treasurer’s Report** A motion was made by Trustee Bernardoni to accept the June 30, 2020 Treasurer’s report. Seconded by Trustee Lorenz. Roll Call Vote – Ayes: Trustees Bernardoni, Stratakos, and Lorenz; Nays: None; Motion carried.
- Budget Review** No review at this time.

REPORTS

- Chief Ketchen**
- Annexation of Certain Properties*** - Fire Chief Ketchen reported during the last year, that the Village of Bridgeview and the City of Hickory Hills signed off on a land swap. This necessitated the properties that became part of Hickory Hills, to require fire protection. The Ottosen law group has been working on preparing the property annexation ordinance. The next meeting of the Roberts Park FPD Board of Trustees will have a hearing on the ordinance.
- IRS Penalty*** – The District continues to receive notices from the IRS regarding penalties and interest from 2010. At the time we were made aware of the notices from the IRS, Chief Ketchen negotiated an abatement of all penalties and interest that accrued from the previous administration. For an unknown reason, the penalties from one quarter (Q42010) went unabated. Chief Ketchen is working with the IRS to resolve the issue.
- Surplus NXG Air Packs*** – The District has donated ten of our old NXG air packs to the Garden Homes FPD.
- Personal Protective Equipment Inventory*** – MABAS 21 departments filed for a regional grant for PPE in the wake of the pandemic. We have received word that our request will be funded up to \$225,000. The funds will be distributed to each member department, proportionately by call volume.
- Engine 32*** – The District continues to communicate with an interested party to purchase E32. We are waiting on payment and shipping details.
- RPPFD Birth Announcement*** – Firefighter Frank Bonham and his wife Mary have welcomed their second child, a son, Franklin, born on June 30th.
- Meal Donations*** – Throughout the ongoing pandemic, the District has received numerous appreciation meal donations delivered to our on-duty members. Chief Ketchen expressed his thanks to the members of the Justice Park District, local businesses, and members of the community for their generosity and thoughtfulness.

Deputy Chief Dees *Fire Prevention* – The sprinkler plan review class has been rescheduled for November. Regular inspections have resumed with social distancing rules applied.
Software – ESO will be honoring the current SafetyPad pricing for the next 36 months on their ERH product.
Policy and Procedure Review and Update – No current updates.
Incident Counts – Last month: Incidents 363 with 257 being rescue/EMS incidents.
Covid-19 – Suspected: 98; Confirmed: 24.

Commissioners The Commissioners will meet for their quarterly meeting immediately following the July 14, 2020 Trustee meeting.

Attorney No report.

NEW BUSINESS

Audit Engagement A motion was made by Trustee Lorenz to accept the engagement letter from Karrison, LLC, for the FY 2019-2020 audit, not to exceed \$11,925.00. Seconded by Trustee Bernardoni. Roll Call Vote - Ayes: Trustees Bernardoni, Stratakos, and Lorenz. Nays: None Motion carried.

UNFINISHED BUSINESS

None.

GOOD OF THE ORDER

Trustee Bernardoni recently met with Illinois State Senator, Steven Landek, 12th Senate District, to discuss fuel taxes and surcharges applied to the District.

CLOSED SESSION

None.

ADJOURNMENT

A motion was made by Trustee Stratakos to adjourn at 6:35 p.m. Seconded by Trustee Bernardoni. Ayes: Trustees Bernardoni, Stratakos, and Lorenz. Nays: None; Motion carried.

Open Session Minutes prepared by: Lisa Berger
Approved on: August 11, 2020