

**ROBERTS PARK FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
January 10, 2023
MINUTES**

**CALL TO
ORDER**

The regular meeting of the Roberts Park Fire Protection District Board of Trustees was called to order at 6:00 p.m. by President Bernardoni at Station #1, 8611 S. Roberts Road, Justice, Illinois, for the purpose of conducting all regular business of the District, proper notice having been given and posted accordingly.

Secretary Stratakos led the reciting of the Pledge of Allegiance.

ROLL CALL

Present:

President Brian A. Bernardoni
Secretary Steve Stratakos
Treasurer (Vacancy)
Fire Chief Jeff Ketchen
Deputy Chief Chris Spoo
Commissioner Ken Osborne
Commissioner Ron Weszelits
Commissioner Tim Dooley
Administrative Advisor Don Fontana

Absent: None

Others Present: Recording Secretary Berger, On-Duty FF/PMs, Attorney Brian Miller

ACKNOWLEDGEMENT OF GUESTS

None.

OPEN FLOOR

President Bernardoni opened the floor for public comments.

Having no comments from the audience, President Bernardoni closed the floor for public comment at 6:02 p.m.

CORRESPONDENCE RECEIVED

Correspondence from The Justice Park District is requesting sponsor donations towards the many programs they provide throughout the year.

BOARD APPROVAL

Minutes

A motion was made by Secretary Stratakos to accept the Open Session minutes of December 8, 2022
Seconded by President Bernardoni. Roll Call Vote - Ayes: Secretary Stratakos, President Bernardoni; Nays: None. Motion carried.

A motion was made by Secretary Stratakos to accept the Open Session minutes of the Special Meeting on December 13, 2022. Seconded by President Bernardoni. Roll Call Vote - Ayes: Secretary Stratakos, President

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Bernardoni; Nays: None. Motion carried.

Accounts Payable/Treasurer's Reports

A motion was made by President Bernardoni to accept the Accounts Payable/Treasurer's reports for the month of December 2022. Accounts Payable December 2022: \$56,656.29. Payroll for the month of December 2022: \$214,902.02. Seconded by Secretary Stratakos. Roll Call Vote – Ayes: Secretary Stratakos, President Bernardoni; Nays: None; Motion carried.

Budget Review

Chief Ketchen updated the Board on the receipt of the second installment tax disbursements from the County.

REPORTS

Fire Chief Ketchen:

Fleet Status - Fire Chief Ketchen noted Tower 305 in is the shop for repairs to the supplemental restraint system and more real suspension work. Ambulance 307 sustained some cosmetic damage while at a repair facility. We are working with their management to have it corrected.

Training – Chief Ketchen reported in the month of December, Roberts Park personnel logged 501 hours of training. The total logged training hours for 2022 was 6,249 hours.

Union Contract – The District has struck an agreement with the Union. Through the help of an arbitrator, a deal has been reached. Although the terms were mutually agreed upon, the arbitrator bound the details to ensure the process is complete. The union attorney is making the necessary revisions and will provide a copy for review and signature.

Structure Fire – On the morning of December 23rd, we responded to a fire in a single-family home. Our crews and neighboring departments arrived to find heavy fire conditions with a partial collapse. In addition, they were encountering adverse weather conditions, with temperature of -7 degrees and 25 mph winds. Two Roberts Park personnel were injured. One member has not yet been cleared to return to work.

Deputy Chief Spoo:

Incident Counts December 2022 – 426 total incidents (72% EMS); Tollway 13 responses (6 w/in our Fire District); Lyons Twp: 223 responses with 78 in the Trace, and 27 in Sterling Estates; Palos Twp: 159 responses.

Incident Counts 2022 – 4429 total incidents. (76% EMS); 328 Aid given on incidents; 291 aid received on incidents; 58 responses to Ashbury Woods; 173 responses to I-294; Unable to quantify Lyons, Palos, and Trace responses due to changes in software.

Software – We have transitioned to MetroPCR for EMS reporting.

Grants – Firehouse Subs grant was denied.

Operations – The District is working with neighboring departments on a Rescue Task Force response.

Commissioners:

The Board of Fire Commissioners are set to meet for their quarterly meeting after the conclusion of this meeting.

Attorney: No report.

NEW BUSINESS

Justice Park District

A motion was made by President Bernardoni to approve a donation to the Justice Park District, not to exceed \$1,000. Seconded by Secretary Stratakos. Roll Call Vote - Ayes: Secretary Stratakos, President Bernardoni; Nays: None. Motion carried.

Pension Municipal Compliance Report

None.

**UNFINISHED
BUSINESS**

Union Contract

The District and the Teamsters have concluded arbitration and are in the process of formal signatures.

COMMITTEE OF THE WHOLE

None.

GOOD OF THE ORDER

President Bernardoni commended the Fire Chief, and our attorney for their efforts on the final union contract.

CLOSED SESSION

None.

ADJOURNMENT

A motion was made by Secretary Stratakos to adjourn at 6:15 p.m. Seconded by President Bernardoni. Ayes: Secretary Stratakos, President Bernardoni; Nays: None; Motion carried.

*Open Session Minutes prepared by: Lisa Berger, Office Manager
Approved: 2/14/2023*