

**ROBERTS PARK FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
December 8, 2020
MINUTES**

**CALL TO
ORDER**

The regular meeting of the Roberts Park Fire Protection District Board of Trustees was called to order at 6:00 p.m. by Trustee Lorenz at Station #1, 8611 S. Roberts Road, Justice, Illinois, for the purpose of conducting all regular business of the District, proper notice having been given and posted accordingly.

ROLL CALL

Present:

Trustee Patrick Lorenz, President
Trustee Steve Stratakos, Secretary
Trustee Brian A. Bernardoni, Treasurer
Fire Chief Jeff Ketchen
Deputy Chief Jeff Dees
Commissioner Tim Dooley
Commissioner Ron Weszelits
Commissioner Ken Osborne
Administrative Assistant Don Fontana

Others Present: Station #1 On-Duty Officers and FF/PMs

Absent: Attorney Ryan

OPEN FLOOR

Trustee Lorenz opened the floor for public comments. Having no further comments from the audience, Trustee Lorenz closed the floor for public comment at 6:01 p.m.

ORD. 2020-O-03

A motion was made by Trustee Stratakos to accept Ordinance 2020-O-03, an Ordinance Levying and Assessing Taxes of the Roberts Park Fire Protection District, Cook County, IL for 2020. Seconded by Trustee Lorenz. Roll Call Vote – Ayes: Trustees Bernardoni, Stratakos, and Lorenz; Nays: None; Motion carried.

BOARD APPROVAL

Minutes

A motion was made by Trustee Bernardoni to accept the special meeting minutes of October 29, 2020. Seconded by Trustee Lorenz. Roll Call Vote - Ayes: Trustees Bernardoni, and Lorenz. Nays: None Motion carried.

A motion was made by Trustee Lorenz to accept the meeting minutes of November 10, 2020. Seconded by Trustee Stratakos. Roll Call Vote - Ayes: Trustees Bernardoni, Stratakos, and Lorenz. Nays: None Motion carried.

Accounts Payable

A motion was made by Trustee Bernardoni to accept the Accounts Payable report for the month of November 2020 in the amount of \$115,944.84. Seconded by Trustee Lorenz. Roll Call Vote – Ayes: Trustees Bernardoni, Stratakos, and Lorenz; Nays: None; Motion carried.

Treasurer's Report

A motion was made by Trustee Bernardoni to accept the Treasurer's reports for the month of November 2020. Seconded by Trustee Lorenz. Roll Call Vote – Ayes: Trustees Bernardoni, Stratakos, and Lorenz; Nays: None; Motion carried.

Budget Review

Chief Ketchen updated the Board on the current budget with no outstanding issues.

REPORTS

Chief Ketchen:

Fiscal Audit – The FY 19-20 is underway and not likely that it will be completed in time. We have notified the state for an extension.

UL Ladder Examination – The tower ladder and all of our ground ladders have been inspected by UL. The preliminary reports indicate no major deficiencies.

New Reserve Engine – The District is in receipt of the final pricing on the refurbishment of the replacement reserve engine. The quote for the requested work came in at \$66,778. The purchase price of the vehicle was \$63,000, with a \$3,500 transport fee to Alabama. Total cost of \$133,278. For less than the cost of an ambulance, we will be reducing the age of our oldest engine by 16 years – from 1993 to 2009. In reserve status, this new (to us) engine will provide many years of service.

Employee Report – Two lieutenants are out on medical leave and expected to return to work with full recoveries.

Santa Run – Over the past weekend, members of the department organized and volunteered their time to bring Santa to our community atop a fire engine. This is always a well-received event with a lot of positive feedback from our residents, young and old. A special thanks to FF Dvorak and FFPM Baron for organizing the whole event, those that gave up their time to make it happen, and of course our resident Santa.

Deputy Chief Dees:

Fire Prevention – Thirty-four inspection activities in the month of November 2020.

Software – No update.

Policy and Procedure Review and Update – No update.

Incident Counts – Last month: Incidents 394 with 291 being rescue/EMS incidents. COVID suspected: 290; Confirmed: 87 (since 3/1/2020)

Commissioners:

The Commissioners will hold a special meeting tonight to discuss the upcoming testing process and the promotional exam process.

Attorney:

No report.

NEW BUSINESS

None.

**UNFINISHED
BUSINESS**

None.

**GOOD OF THE
ORDER**

None.

**CLOSED
SESSION**

None.

ADJOURNMENT

A motion was made by Trustee Stratakos to adjourn at 6:36 p.m. Seconded by Trustee Bernardoni. Ayes: Trustees Bernardoni, Stratakos, and Lorenz: Nays: None; Motion carried.

Open Session Minutes prepared by: Lisa Berger

Approved: February 29, 2021