

**ROBERTS PARK FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
April 12, 2023
MINUTES**

**CALL TO
ORDER**

The regular meeting of the Roberts Park Fire Protection District Board of Trustees was called to order at 6:00 p.m. by President Bernardoni at Station #1, 8611 S. Roberts Road, Justice, Illinois, for the purpose of conducting all regular business of the District, proper notice having been given and posted accordingly.

Secretary Stratakos led the reciting of the Pledge of Allegiance.

ROLL CALL

Present:

President Brian A. Bernardoni
Secretary Steve Stratakos
Treasurer (Vacancy)
Fire Chief Jeff Ketchen
Deputy Chief Chris Spoo
Commissioner Ron Weszelits
Commissioner Tim Dooley
Commissioner Ken Osborne
Administrative Advisor Don Fontana

Absent: Attorney

Others Present: Recording Secretary Berger, On-Duty FF/PMs,

MOMENT OF SILENCE

President Bernardoni held a moment of silence for the passing of Fire Investigator Joe Mazzone, and Assistant Chief Ed Murphy.

ACKNOWLEDGEMENT OF GUESTS

None.

OPEN FLOOR

President Bernardoni opened the floor for public comments.

With no further comments, President Bernardoni closed the floor for public comment at 6:01 p.m.

CORRESPONDENCE RECEIVED

Village of Justice Park District – Thank you note received.

BOARD APPROVAL

Minutes

A motion was made by Secretary Stratakos to accept the Open Session minutes of March 14, 2023.

Seconded by President Bernardoni. Roll Call Vote - Ayes: Secretary Stratakos, President Bernardoni; Nays: None. Motion carried.

Accounts Payable/Treasurer's Reports

A motion was made by President Bernardoni to accept the Accounts Payable/Treasurer's reports for the month of March 2023. Accounts Payable March 2023: \$179,037.09. Payroll for the month of March 2023: \$199,176.87. Seconded by Secretary Stratakos. Roll Call Vote – Ayes: Secretary Stratakos, President Bernardoni; Nays: None; Motion carried.

Budget Review

No report.

REPORTS

Fire Chief Ketchen:

Tollway Overpass/Surface Street Construction – Work continues on the reconstruction. The Fire Chief met with officials to discuss the previously agreed-upon replacement of Station #1 front concrete apron.

Personnel - One full-time member has resigned to take a position with the Bolingbrook Fire Department. Three full-time members are still recovering from their injuries.

Fleet Status – Ambulance 308 was involved in a minor traffic accident while transporting a patient to Loyola Hospital. The other driver did not stop. The appropriate reports have been filed with local authorities. The Chiefs met with a representative from Osage Ambulance to discuss the terms of the next ambulance refurbishment. It is scheduled for the last quarter of 2023 with an approximate 90 day completion. Our budget for the project is approximately 125K. This is a considerable savings over the cost of purchasing new which is roughly \$240K.

Training – Roberts Park personnel logged 1,211 hours of training last month.

Insurance Renewals – District administration met with a new broker to discuss renewal of our property and casualty, workers compensation, and accident and sickness policies. The new broker, Railside Citrus, was able to provide enhanced coverage at a competitive rate and superior customer service.

Members Who Have Passed – In recent weeks, the District has lost two former members, Assistant Chief Ed Murphy, and Fire Investigator Joe Mazzone. Ed served more than 40 years, and Joe more than 35. Their contributions to Roberts Park are remarkable and they will be missed. I'd like to thank all who paid their respects honorably to these men.

Deputy Chief Spoo:

Incident Counts January 2023 – 360 total incidents (78% EMS); Tollway 7 responses (3 w/in our Fire District); Lyons Twp: 200 responses with 64 in the Trace, and 20 in Sterling Estates; Palos Twp: 130 responses.

Grants – Working with FF/PM Scanlon on Firehouse Subs and Stop the Bleed Grants.

Operations – Box cards have taken effect. DC Spoo attended Rescue Task Force Instructor class with FF/PM LaRocco and FF/PM Scanlon. Will continue to work on developing training for our surrounding departments.

Commissioners:

The Board of Fire Commissioners will meet for their Quarterly meeting tonight at 7:00 p.m.

Attorney: No report.

NEW BUSINESS

Surplus Vehicle Closed Bids

The Board received three sealed bids for the 2014 Ford Taurus Interceptor. All bids were received by the deadline of March 31, 2023. Secretary Stratakos opened the bids revealing the highest bid of \$4,500. Instruction was made to contact the bidder for prompt payment and title transfer.

UNFINISHED BUSINESS

None.

COMMITTEE OF THE WHOLE

None.

GOOD OF THE ORDER

None.

CLOSED SESSION

None.

ADJOURNMENT

A motion was made by Secretary Stratakos to adjourn at 6:17 p.m. Seconded by President Bernardoni. Ayes: Secretary Stratakos, President Bernardoni; Nays: None; Motion carried.

*Open Session Minutes prepared by: Lisa Berger, Office Manager
Approved: May 9, 2023*