

**ROBERTS PARK FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
October 14, 2023
MINUTES**

**CALL TO
ORDER**

The regular meeting of the Roberts Park Fire Protection District Board of Trustees was called to order at 6:00 p.m. by President Bernardoni at Station #1, 8611 S. Roberts Road, Justice, Illinois, for the purpose of conducting all regular business of the District, proper notice having been given and posted accordingly.

Secretary Stratakos led the reciting of the Pledge of Allegiance.

ROLL CALL

Present:

President Brian A. Bernardoni
Secretary Steve Stratakos
Treasurer (Vacancy)
Fire Chief Jeff Ketchen
Deputy Chief Chris Spoo
Commissioner Ron Weszelits
Commissioner Ken Osborne
Administrative Advisor Don Fontana

Absent: Commissioner Tim Dooley

Others Present: Recording Secretary Berger, On-Duty FF/PMs, Attorney Brian Miller

ACKNOWLEDGEMENT OF GUESTS

None.

OPEN FLOOR

President Bernardoni opened the floor for public comments.

With no comments, President Bernardoni closed the floor for public comment at 6:02 p.m.

CORRESPONDENCE RECEIVED

None received.

BOARD APPROVAL

Minutes

Motion to accept the Open Session Minutes of September 12, 2023, was made by Secretary Stratakos, seconded by President Bernardoni. Roll Call Vote - Ayes: Secretary Stratakos, President Bernardoni; Nays: None.

Motion carried.

Accounts Payable/Treasurer's Reports

Motion to accept the Accounts Payable/Treasurer's reports for the month of September 2023 by Secretary Stratakos, seconded by President Bernardoni. Accounts Payable September 2023: \$154,597.91; Payroll, September 2023: \$225,398.39. Roll Call Vote – Ayes: Secretary Stratakos, President Bernardoni; Nays: None; Motion carried.

Budget Review

The Budget Hearing for the FY 23-24 will be held on Tuesday, November 14, 2023, proper legal notice posted.

REPORTS

Fire Chief Ketchen:

BC/BS Renewal – The District has received preliminary notice of a rate increase of 23.6% for our group health plan. Our broker is working on negotiating with BC/BS.

New Hire – Brian Herrera was hired full-time to fill our last vacancy. Brian has been with the District on our part-time FF/PM roster for about a year. The July 31, 2023 Final Eligibility List has been expired.

Fleet Status – Truck 309 has returned from the repair shop after some light refurbishment work. It will now be upfitted with our equipment so that it can be used as needed.

Engine 302 is currently in the shop for its scheduled annual maintenance.

Underwriter Labs is in the process of conducting annual non-destructive load testing on all of our ladders.

Training – Roberts Park personnel logged 757 hours of training in September.

Our members had the opportunity to attend several regional training activities in the last month, including live burn operations in Bedford Park and a Vehicle and Machinery Technician class which focuses on advanced extrication and vehicle stabilization.

Training – Roberts Park personnel logged 622 hours of training in August.

Public Outreach – The District hosted an Open House on Saturday, October 7th. It was a great success with a steady stream of visitors and near perfect weather. Special thanks to all who helped out and to FF/PM Rebecca Scanlon for her efforts in coordinating the event.

Personnel – One Lieutenant is currently assigned to light duty while she recovers from a medical condition affecting her elbow.

Deputy Chief Spoo:

Incident Counts September 2023 – 356 total incidents (72% EMS)

Aid Given vs Received – 18/27

Tollway: 12 responses (7 w/in our Fire District)

Lyons Twp: 202 responses with 47 in the Trace, 24 in Sterling Estates, 4 in Ashbury Woods

Palos Twp: 129 responses

Forest Preserve: 3 responses

Grants – Received payment from FEMA for the fit-test machine.

Operations – Attended the New Executive Chief Officer class at the National Fire Academy in Emmitsburg, MD.

Attended the Primary and Secondary Radiation screener class at MABAS.

SWAT – Provided medical support for annual training at Asymmetric Solutions In Farmington, MO.

Commissioners:

The Commissioners will meet to discuss the recently exhausted Final Eligibility List and when to begin testing again.

Attorney: No report.

NEW BUSINESS

The Public Notice of the 2023-2024 Budget Hearing has been posted.

UNFINISHED BUSINESS

None.

COMMITTEE OF THE WHOLE

None.

DECENNIAL COMMITTEE

Motion to suspend the regular meeting at 6:16 p.m. for the purpose of conducting the Decennial Committee Meeting was made by Secretary Stratakos, seconded by President Bernardoni. Roll Call Vote - Ayes: Secretary Stratakos, President Bernardoni; Nays: None. Motion carried.

Motion to reconvene the regular meeting at 6:21 p.m., with all Trustees present, was made by Secretary Stratakos, seconded by President Bernardoni. Roll Call Vote - Ayes: Secretary Stratakos, President Bernardoni; Nays: None. Motion carried.

GOOD OF THE ORDER

None.

CLOSED SESSION

None.

ADJOURNMENT

Motion to adjourn the meeting at 6:23 p.m. was made by Secretary Stratakos, seconded by President Bernardoni. Upon voice vote, the motion carried.

*Open Session Minutes prepared by: Lisa Berger, Office Manager
Approved: 11/14/2023*