

**ROBERTS PARK FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
May 9, 2023
MINUTES**

**CALL TO
ORDER**

The regular meeting of the Roberts Park Fire Protection District Board of Trustees was called to order at 6:00 p.m. by President Bernardoni at Station #1, 8611 S. Roberts Road, Justice, Illinois, for the purpose of conducting all regular business of the District, proper notice having been given and posted accordingly.

Secretary Stratakos led the reciting of the Pledge of Allegiance.

ROLL CALL

Present:

President Brian A. Bernardoni
Secretary Steve Stratakos
Treasurer (Vacancy)
Fire Chief Jeff Ketchen
Deputy Chief Chris Spoo
Commissioner Ron Weszelits
Commissioner Tim Dooley
Commissioner Ken Osborne
Administrative Advisor Don Fontana

Absent:

Others Present: Recording Secretary Berger, Attorney Vlado Vranjes, On-Duty FF/PMs

ACKNOWLEDGEMENT OF GUESTS

None.

OPEN FLOOR

President Bernardoni opened the floor for public comments.

Hickory Hills resident, Tim Broniewicz addressed the Board regarding the vacant trustee seat since April 2021, and why it has not been filled. Secretary Stratakos stated the Palos Township has been made aware of the vacancy, and to date, the District has not received notification of any applicants.

With no further comments, President Bernardoni closed the floor for public comment at 6:04 p.m.

CORRESPONDENCE RECEIVED

None received.

BOARD APPROVAL

Minutes

Motion to accept the Open Session Minutes of April 12, 2023 was made by Secretary Stratakos, seconded by President Bernardoni. Roll Call Vote - Ayes: Secretary Stratakos, President Bernardoni; Nays: None. Motion carried.

Accounts Payable/Treasurer's Reports

Motion to accept the Accounts Payable/Treasurer's reports for the month of April 2023 by Secretary Stratakos, seconded by President Bernardoni. Accounts Payable April 2023: \$102,802.96. Payroll for the month of April 2023: \$215,624.06. Roll Call Vote – Ayes: Secretary Stratakos, President Bernardoni; Nays: None; Motion carried.

Budget Review

Fire Chief Ketchen is continuing his preparation work on the 2023-2024 budget.

REPORTS

Fire Chief Ketchen:

Tollway Overpass/Surface Street Construction – Work continues on the reconstruction. The Fire Chief met with officials to discuss the previously agreed-upon replacement of Station #1 front concrete apron.

Personnel - One full-time member has resigned to take a position with the Bolingbrook Fire Department. Three full-time members are still recovering from their injuries.

Fleet Status – Ambulance 308 was involved in a minor traffic accident while transporting a patient to Loyola Hospital. The other driver did not stop. The appropriate reports have been filed with local authorities.

The Chiefs met with a representative from Osage Ambulance to discuss the terms of the next ambulance refurbishment. It is scheduled for the last quarter of 2023 with an approximate 90 day completion. Our budget for the project is approximately 125K. This is a considerable savings over the cost of purchasing new which is roughly \$240K.

Training – Roberts Park personnel logged 1,211 hours of training last month.

Insurance Renewals – District administration met with a new broker to discuss renewal of our property and casualty, workers compensation, and accident and sickness policies. The new broker, Railside Citrus, was able to provide enhanced coverage at a competitive rate and superior customer service.

Members Who Have Passed – In recent weeks, the District has lost two former members, Assistant Chief Ed Murphy, and Fire Investigator Joe Mazzone. Ed served more than 40 years, and Joe more than 35. Their contributions to Roberts Park are remarkable and they will be missed. I'd like to thank all who paid their respects honorably to these men.

Deputy Chief Spoo:

Incident Counts April 2023 – 378 total incidents (73% EMS)

Aid Given vs Received – 30/29

Tollway: 10 responses (5 w/in our Fire District)

Lyons Twp: 222 responses with 64 in the Trace, and 37 in Sterling Estates

Palos Twp: 118 responses.

Grants – No update.

Operations – RTF committee finalizing MABAS 21 SOGs to present to the area chiefs.

Continuing to recruit part-time personnel through the area colleges.

SWAT – No callouts.

Commissioners:

The Board of Fire Commissioners will be posting the Notice to Test for full-time firefighter/paramedic in the next week

Attorney: No report.

NEW BUSINESS

Surplus Vehicle Closed Bids

The Board received three sealed bids for the 2014 Ford Taurus Interceptor. All bids were received by the deadline of March 31, 2023. Secretary Stratakos opened the bids revealing the highest bid of \$4,500. Instruction was made to contact the bidder for prompt payment and title transfer.

UNFINISHED BUSINESS

None.

COMMITTEE OF THE WHOLE

None.

GOOD OF THE ORDER

None.

CLOSED SESSION

Motion to suspend Open Session and move into Closed Session at 6:31 p.m. for the purpose of discussing planning and development was made by Secretary Stratakos, seconded by President Bernardoni. Roll Call Vote: Ayes, Secretary Stratakos, President Bernardoni; Nays: None. Motion Carried.

RETURN TO OPEN SESSION

Open session resumed at 7:02 with all Trustees present.

ADJOURNMENT

Motion to adjourn the meeting at 7:02 p.m. was made by Secretary Stratakos, seconded by President Bernardoni. Upon voice vote, the motion carried.

Open Session Minutes prepared by: Lisa Berger, Office Manager

Approved: July 11, 2023