

**ROBERTS PARK FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
July 11, 2023
MINUTES**

**CALL TO
ORDER**

The regular meeting of the Roberts Park Fire Protection District Board of Trustees was called to order at 6:00 p.m. by President Bernardoni at Station #1, 8611 S. Roberts Road, Justice, Illinois, for the purpose of conducting all regular business of the District, proper notice having been given and posted accordingly.

Secretary Stratakos led the reciting of the Pledge of Allegiance.

ROLL CALL

Present:

President Brian A. Bernardoni
Secretary Steve Stratakos
Treasurer (Vacancy)
Fire Chief Jeff Ketchen
Deputy Chief Chris Spoo
Commissioner Ron Weszelits
Commissioner Tim Dooley
Commissioner Ken Osborne
Administrative Advisor Don Fontana

Absent:

Others Present: Recording Secretary Berger, On-Duty FF/PMs

ACKNOWLEDGEMENT OF GUESTS

None.

OPEN FLOOR

President Bernardoni opened the floor for public comments.

With no comments, President Bernardoni closed the floor for public comment at 6:02 p.m.

CORRESPONDENCE RECEIVED

None received.

SWEARING IN CEREMONY

Secretary Stratakos issued the Oath of Office to Matthew Kahn for the position of full-time Firefighter/Paramedic. FF/PM Kahn's wife, Elvia, performed the pinning of his badge. In attendance for the swearing in ceremony were on duty District members, family and friends of FF/PM Kahn.

A motion was made at 6:05 by President Bernardoni to recess for cake and coffee. Seconded by Secretary Stratakos. Roll Call Vote Ayes: Secretary Stratakos, President Bernardoni; Nays: None. Motion carried.

The meeting resumed at 6:10 with all Trustees present.

BOARD APPROVAL

Minutes

Motion to accept the Open Session Minutes of May 9, 2023, and the Closed Session Minutes of May 9, 2023 (Not For Public Release) was made by Secretary Stratakos, seconded by President Bernardoni.
Roll Call Vote - Ayes: Secretary Stratakos, President Bernardoni; Nays: None. Motion carried.

Accounts Payable/Treasurer's Reports

Motion to accept the Accounts Payable/Treasurer's reports for the month of May, 2023 by Secretary Stratakos, seconded by President Bernardoni. Accounts Payable May 2023: \$80,856.42. Accounts Payable June 2023: \$72,388.05. Roll Call Vote – Ayes: Secretary Stratakos, President Bernardoni; Nays: None; Motion carried.

Budget Review

Fire Chief Ketchen is continuing his preparation work on the 2023-2024 budget.

REPORTS

Fire Chief Ketchen:

Tollway Overpass/Surface Street Construction – The front apron at Station #1 will be poured during the week, in conjunction with the sewer main replacement. During the process, the water feed to our building had to be replaced. When the water was turned back on, a pressure surge ruptured the water heat on the second floor, resulting in some flooding. The parking lot sewer is not draining properly in the wake of the roadway improvements. Justice PW and project engineers are working together to determine a cause.

Insurance Claim - The water damage to the station was mitigated quickly, but there is some damage to drywall and flooring. A claim was filed with our insurance carrier. The water heater has already been replaced.

Fleet Status – Ambulance 307 is out for bodywork. Tower 305 is out for mechanical work. Progress continues on Truck 309 with respect to minor refurb work. All other equipment is operational and performing as expected.

Training – Roberts Park personnel logged 800 hours of training in May, and 1,085 in June. last month.

Public Outreach – The Hickory Hills Street Fair was well attended as always. The Illinois Fire Sprinkler Advisory Board brought out their “side-by-side” live burn demonstration trailer to educate the public about the benefits of residential fire sprinklers.

Deputy Chief Spoo:

Incident Counts May 2023 – 429 total incidents (70% EMS)

Aid Given vs Received – 31/40

Tollway: 20 responses (14 w/in our Fire District)

Lyons Twp: 254 responses with 66 in the Trace, and 34 in Sterling Estates

Palos Twp: 125 responses

Forest Preserve: 8 responses

Incident Counts June 2023 – 378 total incidents (75% EMS)

Aid Given vs Received – 32/33

Tollway: 12 responses (8 w/in our Fire District)

Lyons Twp: 224 responses with 57 in the Trace, and 24 in Sterling Estates

Palos Twp: 116 responses

Forest Preserve: 6 responses

Grants – Received \$17,000 for the purchase of a fit-test machine. This includes our recipient share of \$1,546.46.

Operations – BC Anderson has updated our Standard Operating Guidelines. This will be published in the coming days.

Communications – Replacement radio batteries show a 9/1/23 ship date.

SWAT – One callout to assist Bridgeview as a quick response force for a large turnout at Seat Geek Stadium.

Commissioners:

The Commissioners will meet after the conclusion of this meeting.

Attorney: No report.

NEW BUSINESS

None.

**UNFINISHED
BUSINESS**

President Bernardoni contacted the Lyons Township regarding our Trustee vacancy.

COMMITTEE OF THE WHOLE

None.

GOOD OF THE ORDER

None.

CLOSED SESSION

None.

ADJOURNMENT

Motion to adjourn the meeting at 6:22 p.m. was made by Secretary Stratakos, seconded by President Bernardoni. Upon voice vote, the motion carried.

Open Session Minutes prepared by: Lisa Berger, Office Manager

Approved: 8/8/2023