

**ROBERTS PARK FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING  
December 12, 2023  
MINUTES**

**CALL TO  
ORDER**

The regular meeting of the Roberts Park Fire Protection District Board of Trustees was called to order at 6:00 p.m. by President Bernardoni at Station #1, 8611 S. Roberts Road, Justice, Illinois, for the purpose of conducting all regular business of the District, proper notice having been given and posted accordingly.

Secretary Stratakos led the reciting of the Pledge of Allegiance.

**ROLL CALL**

**Present:**

President Brian A. Bernardoni  
Secretary Steve Stratakos  
Treasurer (Vacancy)  
Fire Chief Jeff Ketchen  
Deputy Chief Chris Spoo  
Commissioner Tim Dooley  
Commissioner Ron Weszelits  
Commissioner Ken Osborne  
Administrative Advisor Don Fontana

**Absent:** None

**Others Present:** Recording Secretary Berger, On-Duty FF/PMs, Attorney Nelson-Jaworski

**ACKNOWLEDGEMENT OF GUESTS**

None.

**OPEN FLOOR**

President Bernardoni opened the floor for public comments.

Members of the Roberts Park Firefighters Association presented Commissioner Dooley with a gift card as a token of their appreciation for his role in the 2023 Santa Run.

With no further comments, President Bernardoni closed the floor for public comment at 6:04 p.m.

**CORRESPONDENCE RECEIVED**

The Board approved the annual request to sponsor the Justice Park District program fund, and the Hickory Hills Park District's National Night Out. A limit of \$500.00 was set for each of their programs.

**ORDINANCE 2023-O-04**

A motion was made by Secretary Stratakos to accept Ordinance 23-O-04 an Ordinance Levying and Assessing Taxes of the Roberts Park Fire Protection District, Cook County, Illinois for 2023. Seconded by President Bernardoni. Roll Call Vote - Ayes: Secretary Stratakos, President Bernardoni; Nays: None. Motion carried.

**BOARD APPROVAL**

*Minutes*

Motion to accept the Open Session Minutes of November 14, 2023, was made by Secretary Stratakos, seconded

by President Bernardoni. Roll Call Vote - Ayes: Secretary Stratakos, President Bernardoni; Nays: None. Motion carried.

### ***Accounts Payable/Treasurer's Reports***

Motion to accept the Accounts Payable/Treasurer's reports for the month of November 2023 by Secretary Stratakos, seconded by President Bernardoni. Accounts Payable November 2023: \$95,811.50; Payroll, November 2023: \$341,828.39. Roll Call Vote – Ayes: Secretary Stratakos, President Bernardoni; Nays: None; Motion carried.

### ***Budget Review***

None.

## **REPORTS**

### ***Fire Chief Jeff Ketchen:***

*Health Care Plan Renewal* – The Administration has worked with the union to select a new health care plan offered by BC/BS. The options plan will save the District money and enhance coverage for our members, while reducing their potential out of pocket costs for them.

*Fleet Status* – Tower Ladder 305 will be going in for its annual maintenance in January. Truck 308 will be ready to service in its place.

*Training* – Roberts Park personnel completed 420 hours of training in November.

Lieutenant Janchenko is currently enrolling members in 2024 classes through various institutions.

*Public Outreach* – Several members donated their time to escort Santa through the streets of the community. This is a very popular event and we received some favorable media coverage through the DesPlaines Valley News.

### ***Deputy Chief Chris Spoo:***

*Incident Counts October 023* – 373 total incidents (68% EMS)

32 Invalid Assists

18 MVAs

Aid Given vs Received – 23/25

Tollway: 10 responses (6 w/in our Fire District)

Lyons Twp: 226 responses with 57 in the Trace, 27 in Sterling Estates, 11 in Ashbury Woods

Palos Twp: 125 responses

Forest Preserve: 2 responses

*Grants* – Declined by FEMA for second AFG grant (Fire Engine)

Anticipating a late January opening for the next AFG grant cycle.

OSFM Small Equipment grant is completed and will be submitted for ballistic protective equipment and RTF medical bags.

*Operations* – Working on ISO paperwork prior to our inspection on February 1.

Submitted a rescue task force box card to Div. 31, which adds a new response.

*Communications* – Waiting on SWCD to complete the new alerting system installation at their facility.

***Commissioners:*** No report.

***Attorney:*** No report.

## **NEW BUSINESS**

### ***Pension Board Annual Documents***

Don Huenecke presented the Board with a copy of the Actuarial Valuation report as of May 1 2023.

**UNFINISHED  
BUSINESS**

None.

**COMMITTEE OF THE WHOLE**

None.

**DECENNIAL COMMITTEE**

Motion to suspend the regular meeting at 6:32 p.m. for the purpose of conducting the Decennial Committee Meeting was made by Secretary Stratakos, seconded by President Bernardoni. Roll Call Vote - Ayes: Secretary Stratakos, President Bernardoni; Nays: None. Motion carried.

Motion to reconvene the regular meeting at 6:47 p.m., with all Trustees present, was made by Secretary Stratakos, seconded by President Bernardoni. Roll Call Vote - Ayes: Secretary Stratakos, President Bernardoni; Nays: None. Motion carried.

**GOOD OF THE ORDER**

None.

**CLOSED SESSION**

None.

**ADJOURNMENT**

Motion to adjourn the meeting at 6:48 p.m. was made by Secretary Stratakos, seconded by President Bernardoni. Upon voice vote, the motion carried.

*Open Session Minutes prepared by Lisa Berger, Office Manager*

*Approved: 1/9/2024*